By: Representative Bennett

To: Education;
Accountability, Efficiency,
Transparency

#### HOUSE BILL NO. 1616

1 AN ACT TO AMEND SECTION 31-7-13, MISSISSIPPI CODE OF 1972, TO 2 REVISE THE PUBLIC PURCHASING LAW TO PROVIDE THAT A PRINTED COST 3 WITH A DESCRIPTION OF AN ITEM "IN CART" SHALL BE INCLUDED IN THE DEFINITION OF "COMPETITIVE WRITTEN BID" FOR THOSE PURCHASES OVER 4 5 \$5,000.00 BUT LESS THAN \$75,000.00; TO PROVIDE THAT THE 6 REQUIREMENT THAT A REVERSE AUCTION SHALL BE THE PRIMARY METHOD OF 7 BIDDING SHALL NOT APPLY TO INDIVIDUAL PUBLIC SCHOOLS, INCLUDING 8 PUBLIC CHARTER SCHOOLS AND PUBLIC SCHOOL DISTRICTS; AND FOR 9 RELATED PURPOSES.

- 10 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:
- SECTION 1. Section 31-7-13, Mississippi Code of 1972, is
- 12 amended as follows:
- 31-7-13. All agencies and governing authorities shall
  purchase their commodities and printing; contract for garbage
  collection or disposal; contract for solid waste collection or
- 16 disposal; contract for sewage collection or disposal; contract for
- 17 public construction; and contract for rentals as herein provided.
- 18 (a) Bidding procedure for purchases not over \$5,000.00.
- 19 Purchases which do not involve an expenditure of more than Five
- 20 Thousand Dollars (\$5,000.00), exclusive of freight or shipping
- 21 charges, may be made without advertising or otherwise requesting

- 22 competitive bids. However, nothing contained in this paragraph
- 23 (a) shall be construed to prohibit any agency or governing
- 24 authority from establishing procedures which require competitive
- 25 bids on purchases of Five Thousand Dollars (\$5,000.00) or less.
- 26 (b) Bidding procedure for purchases over \$5,000.00 but
- 27 **not over \$75,000.00.** Purchases which involve an expenditure of
- 28 more than Five Thousand Dollars (\$5,000.00) but not more than
- 29 Seventy-five Thousand Dollars (\$75,000.00), exclusive of freight
- 30 and shipping charges, may be made from the lowest and best bidder
- 31 without publishing or posting advertisement for bids, provided at
- 32 least two (2) competitive written bids have been obtained. Any
- 33 state agency or community or junior college purchasing commodities
- 34 or procuring construction pursuant to this paragraph (b) may
- 35 authorize its purchasing agent, or his designee, to accept the
- 36 lowest competitive written bid under Seventy-five Thousand Dollars
- 37 (\$75,000.00). Any governing authority purchasing commodities
- 38 pursuant to this paragraph (b) may authorize its purchasing agent,
- 39 or his designee, with regard to governing authorities other than
- 40 counties, or its purchase clerk, or his designee, with regard to
- 41 counties, to accept the lowest and best competitive written bid.
- 42 Such authorization shall be made in writing by the governing
- 43 authority and shall be maintained on file in the primary office of
- 44 the agency and recorded in the official minutes of the governing
- 45 authority, as appropriate. The purchasing agent or the purchase
- 46 clerk, or his designee, as the case may be, and not the governing

- 47 authority, shall be liable for any penalties and/or damages as may 48 be imposed by law for any act or omission of the purchasing agent or purchase clerk, or his designee, constituting a violation of 49 law in accepting any bid without approval by the governing 50 51 authority. The term "competitive written bid" shall mean a bid 52 submitted on a bid form furnished by the buying agency or governing authority and signed by authorized personnel 53 54 representing the vendor, or a bid submitted on a vendor's 55 letterhead or identifiable bid form and signed by authorized 56 personnel representing the vendor, or a printed cost with a description of an item "in cart". "Competitive" shall mean that 57 58 the bids are developed based upon comparable identification of the 59 needs and are developed independently and without knowledge of 60 other bids or prospective bids. Any bid item for construction in excess of Five Thousand Dollars (\$5,000.00) shall be broken down 61 62 by components to provide detail of component description and 63 These details shall be submitted with the written bids pricing. and become part of the bid evaluation criteria. Bids may be 64 65 submitted by facsimile, electronic mail or other generally 66 accepted method of information distribution. Bids submitted by 67 electronic transmission shall not require the signature of the 68 vendor's representative unless required by agencies or governing 69 authorities.
  - (i) Publication requirement.

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Bidding procedure for purchases over \$75,000.00.

72	1. Purchases which involve an expenditure of
73	more than Seventy-five Thousand Dollars (\$75,000.00), exclusive of
74	freight and shipping charges, may be made from the lowest and best
75	bidder after advertising for competitive bids once each week for
76	two (2) consecutive weeks in a regular newspaper published in the
77	county or municipality in which such agency or governing authority
78	is located. However, all American Recovery and Reinvestment Act
79	projects in excess of Twenty-five Thousand Dollars (\$25,000.00)
80	shall be bid. All references to American Recovery and
81	Reinvestment Act projects in this section shall not apply to
82	programs identified in Division B of the American Recovery and
83	Reinvestment Act.
84	2. Reverse auctions shall be the primary
85	method for receiving bids during the bidding process. If a
86	purchasing entity determines that a reverse auction is not in the
87	best interest of the state, then that determination must be
88	approved by the Public Procurement Review Board. The purchasing
89	entity shall submit a detailed explanation of why a reverse
90	auction would not be in the best interest of the state and present
91	an alternative process to be approved by the Public Procurement
92	Review Board. If the Public Procurement Review Board authorizes
93	the purchasing entity to solicit bids with a method other than
94	reverse auction, then the purchasing entity may designate the
95	other methods by which the bids will be received, including, but
96	not limited to, bids sealed in an envelope, bids received

97 electronically in a secure system, or bids received by any other 98 method that promotes open competition and has been approved by the 99 Office of Purchasing and Travel. However, reverse auction shall not be used for any public contract for design, construction, 100 101 improvement, repair or remodeling of any public facilities, 102 including the purchase of materials, supplies, equipment or goods 103 for same and including buildings, roads and bridges. The Public 104 Procurement Review Board must approve any contract entered into by 105 alternative process. The provisions of this item 2 shall not apply to the individual state institutions of higher learning. 106 107 The provisions of this item 2 requiring reverse auction as the 108 primary method of receiving bids shall not apply to term contract 109 purchases as provided in paragraph (n) of this section; however, a purchasing entity may, in its discretion, utilize reverse auction 110 for such purchases. The provisions of this item 2 shall not apply 111 112 to individual public schools, including public charter schools and 113 public school districts \* \* \*. For such purchases, a local school board may authorize a purchasing entity in its jurisdiction to use 114 115 a Request for Qualifications which promotes open competition and 116 meets the requirements of the Office of Purchasing and Travel. 117 3. The date as published for the bid opening 118 shall not be less than seven (7) working days after the last published notice; however, if the purchase involves a construction 119 120 project in which the estimated cost is in excess of Seventy-five Thousand Dollars (\$75,000.00), such bids shall not be opened in 121

122	less than fifteen (15) working days after the last notice is
123	published and the notice for the purchase of such construction
124	shall be published once each week for two (2) consecutive weeks.
125	However, all American Recovery and Reinvestment Act projects in
126	excess of Twenty-five Thousand Dollars (\$25,000.00) shall be bid.
127	For any projects in excess of Twenty-five Thousand Dollars
128	(\$25,000.00) under the American Recovery and Reinvestment Act,
129	publication shall be made one (1) time and the bid opening for
130	construction projects shall not be less than ten (10) working days
131	after the date of the published notice. The notice of intention
132	to let contracts or purchase equipment shall state the time and
133	place at which bids shall be received, list the contracts to be
134	made or types of equipment or supplies to be purchased, and, if
135	all plans and/or specifications are not published, refer to the
136	plans and/or specifications on file. If there is no newspaper
137	published in the county or municipality, then such notice shall be
138	given by posting same at the courthouse, or for municipalities at
139	the city hall, and at two (2) other public places in the county or
140	municipality, and also by publication once each week for two (2)
141	consecutive weeks in some newspaper having a general circulation
142	in the county or municipality in the above-provided manner. On
143	the same date that the notice is submitted to the newspaper for
144	publication, the agency or governing authority involved shall mail
145	written notice to, or provide electronic notification to the main
146	office of the Mississippi Procurement Technical Assistance Program

147	under the Mississippi Development Authority that contains the same
148	information as that in the published notice. Submissions received
149	by the Mississippi Procurement Technical Assistance Program for
150	projects funded by the American Recovery and Reinvestment Act
151	shall be displayed on a separate and unique Internet web page
152	accessible to the public and maintained by the Mississippi
153	Development Authority for the Mississippi Procurement Technical
154	Assistance Program. Those American Recovery and Reinvestment Act
155	related submissions shall be publicly posted within twenty-four
156	(24) hours of receipt by the Mississippi Development Authority and
157	the bid opening shall not occur until the submission has been
158	posted for ten (10) consecutive days. The Department of Finance
159	and Administration shall maintain information regarding contracts
160	and other expenditures from the American Recovery and Reinvestment
161	Act, on a unique Internet web page accessible to the public. The
162	Department of Finance and Administration shall promulgate rules
163	regarding format, content and deadlines, unless otherwise
164	specified by law, of the posting of award notices, contract
165	execution and subsequent amendments, links to the contract
166	documents, expenditures against the awarded contracts and general
167	expenditures of funds from the American Recovery and Reinvestment
168	Act. Within one (1) working day of the contract award, the agency
169	or governing authority shall post to the designated web page
170	maintained by the Department of Finance and Administration, notice
171	of the award, including the award recipient, the contract amount,

and a brief summary of the contract in accordance with rules promulgated by the department. Within one (1) working day of the contract execution, the agency or governing authority shall post to the designated web page maintained by the Department of Finance and Administration a summary of the executed contract and make a copy of the appropriately redacted contract documents available for linking to the designated web page in accordance with the rules promulgated by the department. The information provided by the agency or governing authority shall be posted to the web page for the duration of the American Recovery and Reinvestment Act funding or until the project is completed, whichever is longer. Bidding process amendment procedure. If all (ii) plans and/or specifications are published in the notification, then the plans and/or specifications may not be amended. plans and/or specifications are not published in the notification, then amendments to the plans/specifications, bid opening date, bid opening time and place may be made, provided that the agency or governing authority maintains a list of all prospective bidders who are known to have received a copy of the bid documents and all such prospective bidders are sent copies of all amendments. This notification of amendments may be made via mail, facsimile, electronic mail or other generally accepted method of information distribution. No addendum to bid specifications may be issued within two (2) working days of the time established for the receipt of bids unless such addendum also amends the bid opening

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197 to a date not less than five (5) working days after the date of 198 the addendum.

(iii) Filing requirement. In all cases involving governing authorities, before the notice shall be published or posted, the plans or specifications for the construction or equipment being sought shall be filed with the clerk of the board of the governing authority. In addition to these requirements, a bid file shall be established which shall indicate those vendors to whom such solicitations and specifications were issued, and such file shall also contain such information as is pertinent to the bid.

### (iv) Specification restrictions.

shall be written so as not to exclude comparable equipment of domestic manufacture. However, if valid justification is presented, the Department of Finance and Administration or the board of a governing authority may approve a request for specific equipment necessary to perform a specific job. Further, such justification, when placed on the minutes of the board of a governing authority, may serve as authority for that governing authority to write specifications to require a specific item of equipment needed to perform a specific job. In addition to these requirements, from and after July 1, 1990, vendors of relocatable classrooms and the specifications for the purchase of such relocatable classrooms published by local school boards shall meet

222	all	pertinent	regulations	of	the	State	Board	of	Education,

- 223 including prior approval of such bid by the State Department of
- 224 Education.
- 225 2. Specifications for construction projects
- 226 may include an allowance for commodities, equipment, furniture,
- 227 construction materials or systems in which prospective bidders are
- 228 instructed to include in their bids specified amounts for such
- 229 items so long as the allowance items are acquired by the vendor in
- 230 a commercially reasonable manner and approved by the
- 231 agency/governing authority. Such acquisitions shall not be made
- 232 to circumvent the public purchasing laws.
- 233 (v) **Electronic bids.** Agencies and governing
- 234 authorities shall provide a secure electronic interactive system
- 235 for the submittal of bids requiring competitive bidding that shall
- 236 be an additional bidding option for those bidders who choose to
- 237 submit their bids electronically. The Department of Finance and
- 238 Administration shall provide, by regulation, the standards that
- 239 agencies must follow when receiving electronic bids. Agencies and
- 240 governing authorities shall make the appropriate provisions
- 241 necessary to accept electronic bids from those bidders who choose
- 242 to submit their bids electronically for all purchases requiring
- 243 competitive bidding under this section. Any special condition or
- 244 requirement for the electronic bid submission shall be specified
- 245 in the advertisement for bids required by this section. Agencies
- 246 or governing authorities that are currently without available high

247 speed Internet access shall be exempt from the requirement of this 248 subparagraph (v) until such time that high speed Internet access 249 becomes available. Any county having a population of less than 250 twenty thousand (20,000) shall be exempt from the provisions of 251 this subparagraph (v). Any municipality having a population of 252 less than ten thousand (10,000) shall be exempt from the 253 provisions of this subparagraph (v). The provisions of this 254 subparagraph (v) shall not require any bidder to submit bids 255 electronically. When construction bids are submitted 256 electronically, the requirement for including a certificate of 257 responsibility, or a statement that the bid enclosed does not 258 exceed Fifty Thousand Dollars (\$50,000.00), on the exterior of the 259 bid envelope as indicated in Section 31-3-21(1) and (2) shall be 260 deemed in compliance with by including same as an attachment with 261 the electronic bid submittal.

## (d) Lowest and best bid decision procedure.

263 Decision procedure. Purchases may be made (i) 264 from the lowest and best bidder. In determining the lowest and 265 best bid, freight and shipping charges shall be included. 266 Life-cycle costing, total cost bids, warranties, guaranteed 267 buy-back provisions and other relevant provisions may be included 268 in the best bid calculation. All best bid procedures for state 269 agencies must be in compliance with regulations established by the 270 Department of Finance and Administration. If any governing authority accepts a bid other than the lowest bid actually 271

submitted, it shall place on its minutes detailed calculations and narrative summary showing that the accepted bid was determined to be the lowest and best bid, including the dollar amount of the accepted bid and the dollar amount of the lowest bid. No agency or governing authority shall accept a bid based on items not included in the specifications.

(ii) Decision procedure for Certified Purchasing Offices. In addition to the decision procedure set forth in subparagraph (i) of this paragraph (d), Certified Purchasing Offices may also use the following procedure: Purchases may be made from the bidder offering the best value. In determining the best value bid, freight and shipping charges shall be included. Life-cycle costing, total cost bids, warranties, guaranteed buy-back provisions, documented previous experience, training costs and other relevant provisions, including, but not limited to, a bidder having a local office and inventory located within the jurisdiction of the governing authority, may be included in the best value calculation. This provision shall authorize Certified Purchasing Offices to utilize a Request For Proposals (RFP) process when purchasing commodities. All best value procedures for state agencies must be in compliance with regulations established by the Department of Finance and Administration. No agency or governing authority shall accept a

bid based on items or criteria not included in the specifications.

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## 296 (iii) Decision procedure for Mississippi

297 In addition to the decision procedure set forth in 298 subparagraph (i) of this paragraph (d), where purchase involves 299 renovation, restoration, or both, of the State Capitol Building or 300 any other historical building designated for at least five (5) 301 years as a Mississippi Landmark by the Board of Trustees of the 302 Department of Archives and History under the authority of Sections 303 39-7-7 and 39-7-11, the agency or governing authority may use the 304 following procedure: Purchases may be made from the lowest and 305 best prequalified bidder. Prequalification of bidders shall be 306 determined not less than fifteen (15) working days before the 307 first published notice of bid opening. Prequalification criteria 308 shall be limited to bidder's knowledge and experience in 309 historical restoration, preservation and renovation. 310 determining the lowest and best bid, freight and shipping charges 311 shall be included. Life-cycle costing, total cost bids, 312 warranties, quaranteed buy-back provisions and other relevant 313 provisions may be included in the best bid calculation. All best 314 bid and prequalification procedures for state agencies must be in 315 compliance with regulations established by the Department of 316 Finance and Administration. If any governing authority accepts a 317 bid other than the lowest bid actually submitted, it shall place 318 on its minutes detailed calculations and narrative summary showing 319 that the accepted bid was determined to be the lowest and best 320 bid, including the dollar amount of the accepted bid and the

321	dollar amount of the lowest b	oid. N	No agency or	governing authority
322	shall accept a bid based on i	items n	not included	in the
323	specifications.			

(iv) Construction project negotiations authority. If the lowest and best bid is not more than ten percent (10%) above the amount of funds allocated for a public construction or renovation project, then the agency or governing authority shall be permitted to negotiate with the lowest bidder in order to enter into a contract for an amount not to exceed the funds allocated. Lease-purchase authorization. For the purposes of (e) 

this section, the term "equipment" shall mean equipment, furniture and, if applicable, associated software and other applicable direct costs associated with the acquisition. Any lease-purchase of equipment which an agency is not required to lease-purchase under the master lease-purchase program pursuant to Section 31-7-10 and any lease-purchase of equipment which a governing authority elects to lease-purchase may be acquired by a lease-purchase agreement under this paragraph (e). Lease-purchase financing may also be obtained from the vendor or from a third-party source after having solicited and obtained at least two (2) written competitive bids, as defined in paragraph (b) of this section, for such financing without advertising for such bids. Solicitation for the bids for financing may occur before or after acceptance of bids for the purchase of such equipment or,

where no such bids for purchase are required, at any time before

346	the purchase thereof. No such lease-purchase agreement shall be
347	for an annual rate of interest which is greater than the overall
348	maximum interest rate to maturity on general obligation
349	indebtedness permitted under Section 75-17-101, and the term of
350	such lease-purchase agreement shall not exceed the useful life of
351	equipment covered thereby as determined according to the upper
352	limit of the asset depreciation range (ADR) guidelines for the
353	Class Life Asset Depreciation Range System established by the
354	Internal Revenue Service pursuant to the United States Internal
355	Revenue Code and regulations thereunder as in effect on December
356	31, 1980, or comparable depreciation guidelines with respect to
357	any equipment not covered by ADR guidelines. Any lease-purchase
358	agreement entered into pursuant to this paragraph (e) may contain
359	any of the terms and conditions which a master lease-purchase
360	agreement may contain under the provisions of Section $31-7-10(5)$ ,
361	and shall contain an annual allocation dependency clause
362	substantially similar to that set forth in Section $31-7-10(8)$ .
363	Each agency or governing authority entering into a lease-purchase
364	transaction pursuant to this paragraph (e) shall maintain with
365	respect to each such lease-purchase transaction the same
366	information as required to be maintained by the Department of
367	Finance and Administration pursuant to Section 31-7-10(13).
368	However, nothing contained in this section shall be construed to
369	permit agencies to acquire items of equipment with a total
370	acquisition cost in the aggregate of less than Ten Thousand

- Dollars (\$10,000.00) by a single lease-purchase transaction. All equipment, and the purchase thereof by any lessor, acquired by lease-purchase under this paragraph and all lease-purchase payments with respect thereto shall be exempt from all Mississippi sales, use and ad valorem taxes. Interest paid on any lease-purchase agreement under this section shall be exempt from State of Mississippi income taxation.
- 378 (f) Alternate bid authorization. When necessary to 379 ensure ready availability of commodities for public works and the 380 timely completion of public projects, no more than two (2) 381 alternate bids may be accepted by a governing authority for 382 commodities. No purchases may be made through use of such 383 alternate bids procedure unless the lowest and best bidder cannot 384 deliver the commodities contained in his bid. In that event, 385 purchases of such commodities may be made from one (1) of the 386 bidders whose bid was accepted as an alternate.
  - event a determination is made by an agency or governing authority after a construction contract is let that changes or modifications to the original contract are necessary or would better serve the purpose of the agency or the governing authority, such agency or governing authority may, in its discretion, order such changes pertaining to the construction that are necessary under the circumstances without the necessity of further public bids; provided that such change shall be made in a commercially

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396 reasonable manner and shall not be made to circumvent the public 397 purchasing statutes. In addition to any other authorized person, 398 the architect or engineer hired by an agency or governing 399 authority with respect to any public construction contract shall 400 have the authority, when granted by an agency or governing 401 authority, to authorize changes or modifications to the original 402 contract without the necessity of prior approval of the agency or 403 governing authority when any such change or modification is less 404 than one percent (1%) of the total contract amount. The agency or 405 governing authority may limit the number, manner or frequency of 406 such emergency changes or modifications.

(h) Petroleum purchase alternative. In addition to other methods of purchasing authorized in this chapter, when any agency or governing authority shall have a need for gas, diesel fuel, oils and/or other petroleum products in excess of the amount set forth in paragraph (a) of this section, such agency or governing authority may purchase the commodity after having solicited and obtained at least two (2) competitive written bids, as defined in paragraph (b) of this section. If two (2) competitive written bids are not obtained, the entity shall comply with the procedures set forth in paragraph (c) of this section. In the event any agency or governing authority shall have advertised for bids for the purchase of gas, diesel fuel, oils and other petroleum products and coal and no acceptable bids can be obtained, such agency or governing authority is authorized and

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421	directed to enter into any negotiations necessary to secure the
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423	commodities

- 424 (i) Road construction petroleum products price 425 adjustment clause authorization. Any agency or governing 426 authority authorized to enter into contracts for the construction, 427 maintenance, surfacing or repair of highways, roads or streets, 428 may include in its bid proposal and contract documents a price 429 adjustment clause with relation to the cost to the contractor, 430 including taxes, based upon an industry-wide cost index, of 431 petroleum products including asphalt used in the performance or 432 execution of the contract or in the production or manufacture of 433 materials for use in such performance. Such industry-wide index 434 shall be established and published monthly by the Mississippi 435 Department of Transportation with a copy thereof to be mailed, 436 upon request, to the clerks of the governing authority of each 437 municipality and the clerks of each board of supervisors throughout the state. The price adjustment clause shall be based 438 439 on the cost of such petroleum products only and shall not include 440 any additional profit or overhead as part of the adjustment. The 441 bid proposals or document contract shall contain the basis and 442 methods of adjusting unit prices for the change in the cost of 443 such petroleum products.
- (j) State agency emergency purchase procedure. If the governing board or the executive head, or his designees, of any

446	agency of the state shall determine that an emergency exists in
447	regard to the purchase of any commodities or repair contracts, so
448	that the delay incident to giving opportunity for competitive
449	bidding would be detrimental to the interests of the state, then
450	the head of such agency, or his designees, shall file with the
451	Department of Finance and Administration (i) a statement
452	explaining the conditions and circumstances of the emergency,
453	which shall include a detailed description of the events leading
454	up to the situation and the negative impact to the entity if the
455	purchase is made following the statutory requirements set forth in
456	paragraph (a), (b) or (c) of this section, and (ii) a certified
457	copy of the appropriate minutes of the board of such agency
458	requesting the emergency purchase, if applicable. Upon receipt of
459	the statement and applicable board certification, the State Fiscal
460	Officer, or his designees, may, in writing, authorize the purchase
461	or repair without having to comply with competitive bidding
462	requirements.
463	If the governing board or the executive head, or his

If the governing board or the executive head, or his designees, of any agency determines that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would threaten the health or safety of any person, or the preservation or protection of property, then the provisions in this section for competitive bidding shall not apply, and any officer or agent of the agency having general or specific

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471	authority	for maki	ng the	purchase	e or	repair	contract	shall	approve
472	the bill	presented	for p	ayment, a	and h	ne shall	certify	in wr	iting

473 from whom the purchase was made, or with whom the repair contract

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term of one (1) year.

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475 Total purchases made under this paragraph (j) shall only be
476 for the purpose of meeting needs created by the emergency
477 situation. Following the emergency purchase, documentation of the
478 purchase, including a description of the commodity purchased, the
479 purchase price thereof and the nature of the emergency shall be
480 filed with the Department of Finance and Administration. Any
481 contract awarded pursuant to this paragraph (j) shall not exceed a

Purchases under the grant program established under Section 37-68-7 in response to COVID-19 and the directive that school districts create a distance learning plan and fulfill technology needs expeditiously shall be deemed an emergency purchase for purposes of this paragraph (j).

(k) Governing authority emergency purchase procedure.

If the governing authority, or the governing authority acting through its designee, shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interest of the governing authority, then the provisions herein for competitive bidding shall not apply and any officer or agent of such governing

496	authority having general or special authority therefor in making
497	such purchase or repair shall approve the bill presented therefor,
498	and he shall certify in writing thereon from whom such purchase
499	was made, or with whom such a repair contract was made. At the
500	board meeting next following the emergency purchase or repair
501	contract, documentation of the purchase or repair contract,
502	including a description of the commodity purchased, the price
503	thereof and the nature of the emergency shall be presented to the
504	board and shall be placed on the minutes of the board of such
505	governing authority. Purchases under the grant program
506	established under Section 37-68-7 in response to COVID-19 and the
507	directive that school districts create a distance learning plan
508	and fulfill technology needs expeditiously shall be deemed an
509	emergency purchase for purposes of this paragraph (k).

# 510 (1) Hospital purchase, lease-purchase and lease 511 authorization.

- (i) The commissioners or board of trustees of any public hospital may contract with such lowest and best bidder for the purchase or lease-purchase of any commodity under a contract of purchase or lease-purchase agreement whose obligatory payment terms do not exceed five (5) years.
- (ii) In addition to the authority granted in subparagraph (i) of this paragraph (l), the commissioners or board of trustees is authorized to enter into contracts for the lease of equipment or services, or both, which it considers necessary for

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522	financially feasible to purchase the necessary equipment or
523	services. Any such contract for the lease of equipment or
524	services executed by the commissioners or board shall not exceed a
525	maximum of five (5) years' duration and shall include a
526	cancellation clause based on unavailability of funds. If such
527	cancellation clause is exercised, there shall be no further
528	liability on the part of the lessee. Any such contract for the
529	lease of equipment or services executed on behalf of the
530	commissioners or board that complies with the provisions of this
531	subparagraph (ii) shall be excepted from the bid requirements set
532	forth in this section.
533	(m) Exceptions from bidding requirements. Excepted
534	from bid requirements are:
535	(i) Purchasing agreements approved by department.
536	Purchasing agreements, contracts and maximum price regulations
537	executed or approved by the Department of Finance and
538	Administration.
539	(ii) Outside equipment repairs. Repairs to
540	equipment, when such repairs are made by repair facilities in the

the proper care of patients if, in its opinion, it is not

of the component; however, invoices identifying the equipment,

private sector; however, engines, transmissions, rear axles and/or

other such components shall not be included in this exemption when

replaced as a complete unit instead of being repaired and the need

for such total component replacement is known before disassembly

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546	specific repairs made, parts identified by number and name,
547	supplies used in such repairs, and the number of hours of labor
548	and costs therefor shall be required for the payment for such
549	repairs.

- 550 (iii) In-house equipment repairs. Purchases of 551 parts for repairs to equipment, when such repairs are made by 552 personnel of the agency or governing authority; however, entire 553 assemblies, such as engines or transmissions, shall not be 554 included in this exemption when the entire assembly is being 555 replaced instead of being repaired.
- (iv) Raw gravel or dirt. Raw unprocessed deposits
  of gravel or fill dirt which are to be removed and transported by
  the purchaser.
  - vehicles or other equipment purchased from a federal agency or authority, another governing authority or state agency of the State of Mississippi, or any governing authority or state agency of another state at a public auction held for the purpose of disposing of such vehicles or other equipment. Any purchase by a governing authority under the exemption authorized by this subparagraph (v) shall require advance authorization spread upon the minutes of the governing authority to include the listing of the item or items authorized to be purchased and the maximum bid authorized to be paid for each item or items.

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571	Purchases, sales, transfers or trades by governing authorities or
572	state agencies when such purchases, sales, transfers or trades are
573	made by a private treaty agreement or through means of
574	negotiation, from any federal agency or authority, another
575	governing authority or state agency of the State of Mississippi,
576	or any state agency or governing authority of another state.
577	Nothing in this section shall permit such purchases through public
578	auction except as provided for in subparagraph (v) of this
579	paragraph (m). It is the intent of this section to allow
580	governmental entities to dispose of and/or purchase commodities
581	from other governmental entities at a price that is agreed to by
582	both parties. This shall allow for purchases and/or sales at
583	prices which may be determined to be below the market value if the
584	selling entity determines that the sale at below market value is
585	in the best interest of the taxpayers of the state. Governing
586	authorities shall place the terms of the agreement and any
587	justification on the minutes, and state agencies shall obtain
588	approval from the Department of Finance and Administration, prior
589	to releasing or taking possession of the commodities.
590	(vii) Perishable supplies or food. Perishable
591	supplies or food purchased for use in connection with hospitals,
592	the school lunch programs, homemaking programs and for the feeding
593	of county or municipal prisoners.

Intergovernmental sales and transfers.

(vi)

594	(viii) Single-source items. Noncompetitive items
595	available from one (1) source only. In connection with the
596	purchase of noncompetitive items only available from one (1)
597	source, a certification of the conditions and circumstances
598	requiring the purchase shall be filed by the agency with the
599	Department of Finance and Administration and by the governing
600	authority with the board of the governing authority. Upon receipt
601	of that certification the Department of Finance and Administration
602	or the board of the governing authority, as the case may be, may,
603	in writing, authorize the purchase, which authority shall be noted
604	on the minutes of the body at the next regular meeting thereafter.
605	In those situations, a governing authority is not required to
606	obtain the approval of the Department of Finance and
607	Administration. Following the purchase, the executive head of the
608	state agency, or his designees, shall file with the Department of
609	Finance and Administration, documentation of the purchase,
610	including a description of the commodity purchased, the purchase
611	price thereof and the source from whom it was purchased.
612	(ix) Waste disposal facility construction
613	contracts. Construction of incinerators and other facilities for
614	disposal of solid wastes in which products either generated
615	therein, such as steam, or recovered therefrom, such as materials
616	for recycling, are to be sold or otherwise disposed of; however,
617	in constructing such facilities, a governing authority or agency
618	shall publicly issue requests for proposals, advertised for in the

619	same manner as provided herein for seeking bids for public
620	construction projects, concerning the design, construction,
621	ownership, operation and/or maintenance of such facilities,
622	wherein such requests for proposals when issued shall contain
623	terms and conditions relating to price, financial responsibility,
624	technology, environmental compatibility, legal responsibilities
625	and such other matters as are determined by the governing
626	authority or agency to be appropriate for inclusion; and after
627	responses to the request for proposals have been duly received,
628	the governing authority or agency may select the most qualified
629	proposal or proposals on the basis of price, technology and other
630	relevant factors and from such proposals, but not limited to the
631	terms thereof, negotiate and enter contracts with one or more of
632	the persons or firms submitting proposals.

- 633 (x) Hospital group purchase contracts. Supplies,
  634 commodities and equipment purchased by hospitals through group
  635 purchase programs pursuant to Section 31-7-38.
- of information technology products. Purchases
  under the provisions of purchase schedules, or contracts executed
  or approved by the Mississippi Department of Information
  Technology Services and designated for use by governing
  authorities.
- 642 (xii) Energy efficiency services and equipment.
- 643 Energy efficiency services and equipment acquired by school

644	districts	, cc	ommunit	y and	junio	r coll	eges,	instit	tutions	of	higher
645	learning	and	state	agenci	les or	other	appl	icable	governr	nent	cal

- 646 entities on a shared-savings, lease or lease-purchase basis
- 647 pursuant to Section 31-7-14.
- 648 (xiii) Municipal electrical utility system fuel.
- 649 Purchases of coal and/or natural gas by municipally owned electric
- 650 power generating systems that have the capacity to use both coal
- and natural gas for the generation of electric power.
- 652 (xiv) Library books and other reference materials.
- 653 Purchases by libraries or for libraries of books and periodicals;
- 654 processed film, videocassette tapes, filmstrips and slides;
- 655 recorded audiotapes, cassettes and diskettes; and any such items
- as would be used for teaching, research or other information
- 657 distribution; however, equipment such as projectors, recorders,
- 658 audio or video equipment, and monitor televisions are not exempt
- 659 under this subparagraph.
- 660 (xv) **Unmarked vehicles.** Purchases of unmarked
- 661 vehicles when such purchases are made in accordance with
- 662 purchasing regulations adopted by the Department of Finance and
- Administration pursuant to Section 31-7-9(2).
- 664 (xvi) **Election ballots**. Purchases of ballots
- 665 printed pursuant to Section 23-15-351.
- 666 (xvii) Multichannel interactive video systems.
- 667 From and after July 1, 1990, contracts by Mississippi Authority
- 668 for Educational Television with any private educational

669	institution or private nonprofit organization whose purposes are
670	educational in regard to the construction, purchase, lease or
671	lease-purchase of facilities and equipment and the employment of
672	personnel for providing multichannel interactive video systems
673	(ITSF) in the school districts of this state.
674	(xviii) Purchases of prison industry products by
675	the Department of Corrections, regional correctional facilities or
676	privately owned prisons. Purchases made by the Mississippi
677	Department of Corrections, regional correctional facilities or
678	privately owned prisons involving any item that is manufactured,
679	processed, grown or produced from the state's prison industries.
680	(xix) Undercover operations equipment. Purchases
681	of surveillance equipment or any other high-tech equipment to be
682	used by law enforcement agents in undercover operations, provided
683	that any such purchase shall be in compliance with regulations
684	established by the Department of Finance and Administration.
685	(xx) Junior college books for rent. Purchases by
686	community or junior colleges of textbooks which are obtained for
687	the purpose of renting such books to students as part of a book
688	service system.
689	(xxi) Certain school district purchases.
690	Purchases of commodities made by school districts from vendors
691	with which any levying authority of the school district, as

defined in Section 37-57-1, has contracted through competitive

bidding procedures for purchases of the same commodities.

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694	(xxii) Garbage, solid waste and sewage contracts.
695	Contracts for garbage collection or disposal, contracts for solid
696	waste collection or disposal and contracts for sewage collection
697	or disposal.
698	(xxiii) Municipal water tank maintenance
699	contracts. Professional maintenance program contracts for the
700	repair or maintenance of municipal water tanks, which provide
701	professional services needed to maintain municipal water storage
702	tanks for a fixed annual fee for a duration of two (2) or more
703	years.
704	(xxiv) Purchases of Mississippi Industries for the
705	Blind products or services. Purchases made by state agencies or
706	governing authorities involving any item that is manufactured,
707	processed or produced by, or any services provided by, the
708	Mississippi Industries for the Blind.
709	(XXV) Purchases of state-adopted textbooks.
710	Purchases of state-adopted textbooks by public school districts.
711	(xxvi) Certain purchases under the Mississippi
712	Major Economic Impact Act. Contracts entered into pursuant to the
713	provisions of Section $57-75-9(2)$ , (3) and (4).
714	(xxvii) Used heavy or specialized machinery or
715	equipment for installation of soil and water conservation
716	<pre>practices purchased at auction. Used heavy or specialized</pre>
717	machinery or equipment used for the installation and
718	implementation of soil and water conservation practices or

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720	Sections 69-27-331 through 69-27-341. Any purchase by the State
721	Soil and Water Conservation Commission under the exemption
722	authorized by this subparagraph shall require advance
723	authorization spread upon the minutes of the commission to include
724	the listing of the item or items authorized to be purchased and
725	the maximum bid authorized to be paid for each item or items.
726	(xxviii) Hospital lease of equipment or services.
727	Leases by hospitals of equipment or services if the leases are in
728	compliance with paragraph (1)(ii).
729	(xxix) Purchases made pursuant to qualified
730	cooperative purchasing agreements. Purchases made by certified
731	purchasing offices of state agencies or governing authorities
732	under cooperative purchasing agreements previously approved by the
733	Office of Purchasing and Travel and established by or for any
734	municipality, county, parish or state government or the federal
735	government, provided that the notification to potential
736	contractors includes a clause that sets forth the availability of
737	the cooperative purchasing agreement to other governmental
738	entities. Such purchases shall only be made if the use of the
739	cooperative purchasing agreements is determined to be in the best
740	interest of the governmental entity.
741	(xxx) <b>School yearbooks.</b> Purchases of school

yearbooks by state agencies or governing authorities; however,

state agencies and governing authorities shall use for these

measures purchased subject to the restrictions provided in

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- 744 purchases the RFP process as set forth in the Mississippi
- 745 Procurement Manual adopted by the Office of Purchasing and Travel.
- 746 (xxxi) Design-build method of contracting and
- 747 certain other contracts. Contracts entered into under the
- 748 provisions of Section 31-7-13.1, 37-101-44 or 65-1-85.
- 749 (xxxii) Toll roads and bridge construction
- 750 **projects.** Contracts entered into under the provisions of Section
- 751 65-43-1 or 65-43-3.
- 752 (xxxiii) Certain purchases under Section 57-1-221.
- 753 Contracts entered into pursuant to the provisions of Section
- 754 57-1-221.
- 755 (xxxiv) Certain transfers made pursuant to the
- 756 **provisions of Section 57-105-1(7).** Transfers of public property
- 757 or facilities under Section 57-105-1(7) and construction related
- 758 to such public property or facilities.
- 759 (xxxv) Certain purchases or transfers entered into
- 760 with local electrical power associations. Contracts or agreements
- 761 entered into under the provisions of Section 55-3-33.
- 762 (xxxvi) Certain purchases by an academic medical
- 763 center or health sciences school. Purchases by an academic
- 764 medical center or health sciences school, as defined in Section
- 765 37-115-50, of commodities that are used for clinical purposes and
- 766 1. intended for use in the diagnosis of disease or other
- 767 conditions or in the cure, mitigation, treatment or prevention of
- 768 disease, and 2. medical devices, biological, drugs and

- 769 radiation-emitting devices as defined by the United States Food 770 and Drug Administration.
- 771 (xxxvii) Certain purchases made under the Alyce G.
- 772 Clarke Mississippi Lottery Law. Contracts made by the Mississippi
- 773 Lottery Corporation pursuant to the Alyce G. Clarke Mississippi
- 774 Lottery Law.
- 775 (xxxviii) Certain purchases made by the Department
- of Health and the Department of Revenue. Purchases made by the
- 777 Department of Health and the Department of Revenue solely for the
- 778 purpose of fulfilling their respective responsibilities under the
- 779 Mississippi Medical Cannabis Act. This subparagraph shall stand
- 780 repealed on June 30, 2026.
- 781 (n) **Term contract authorization.** All contracts for the
- 782 purchase of:
- 783 (i) All contracts for the purchase of commodities,
- 784 equipment and public construction (including, but not limited to,
- 785 repair and maintenance), may be let for periods of not more than
- 786 sixty (60) months in advance, subject to applicable statutory
- 787 provisions prohibiting the letting of contracts during specified
- 788 periods near the end of terms of office. Term contracts for a
- 789 period exceeding twenty-four (24) months shall also be subject to
- 790 ratification or cancellation by governing authority boards taking
- 791 office subsequent to the governing authority board entering the
- 792 contract.

793	(ii) Bid proposals and contracts may include price
794	adjustment clauses with relation to the cost to the contractor
795	based upon a nationally published industry-wide or nationally
796	published and recognized cost index. The cost index used in a
797	price adjustment clause shall be determined by the Department of
798	Finance and Administration for the state agencies and by the
799	governing board for governing authorities. The bid proposal and
800	contract documents utilizing a price adjustment clause shall
801	contain the basis and method of adjusting unit prices for the
802	change in the cost of such commodities, equipment and public
803	construction.

penalty. No contract or purchase as herein authorized shall be made for the purpose of circumventing the provisions of this section requiring competitive bids, nor shall it be lawful for any person or concern to submit individual invoices for amounts within those authorized for a contract or purchase where the actual value of the contract or commodity purchased exceeds the authorized amount and the invoices therefor are split so as to appear to be authorized as purchases for which competitive bids are not required. Submission of such invoices shall constitute a misdemeanor punishable by a fine of not less than Five Hundred Dollars (\$500.00) nor more than One Thousand Dollars (\$1,000.00), or by imprisonment for thirty (30) days in the county jail, or

817	both suc	ch fine	and	imprisonment	. In	addition,	the	claim	or	claims
818	submitte	ed shal	l be	forfeited.						

- purchase procedure. When in response to a proper advertisement therefor, no bid firm as to price is submitted to an electric utility for power transformers, distribution transformers, power breakers, reclosers or other articles containing a petroleum product, the electric utility may accept the lowest and best bid therefor although the price is not firm.
- 826 (q) Fuel management system bidding procedure. 827 governing authority or agency of the state shall, before 828 contracting for the services and products of a fuel management or 829 fuel access system, enter into negotiations with not fewer than 830 two (2) sellers of fuel management or fuel access systems for 831 competitive written bids to provide the services and products for 832 the systems. In the event that the governing authority or agency 833 cannot locate two (2) sellers of such systems or cannot obtain 834 bids from two (2) sellers of such systems, it shall show proof 835 that it made a diligent, good-faith effort to locate and negotiate 836 with two (2) sellers of such systems. Such proof shall include, 837 but not be limited to, publications of a request for proposals and 838 letters soliciting negotiations and bids. For purposes of this 839 paragraph (q), a fuel management or fuel access system is an 840 automated system of acquiring fuel for vehicles as well as management reports detailing fuel use by vehicles and drivers, and 841

the term "competitive written bid" shall have the meaning as
defined in paragraph (b) of this section. Governing authorities
and agencies shall be exempt from this process when contracting
for the services and products of fuel management or fuel access
systems under the terms of a state contract established by the
Office of Purchasing and Travel.

Solid waste contract proposal procedure. entering into any contract for garbage collection or disposal, contract for solid waste collection or disposal or contract for sewage collection or disposal, which involves an expenditure of more than Seventy-five Thousand Dollars (\$75,000.00), a governing authority or agency shall issue publicly a request for proposals concerning the specifications for such services which shall be advertised for in the same manner as provided in this section for seeking bids for purchases which involve an expenditure of more than the amount provided in paragraph (c) of this section. request for proposals when issued shall contain terms and conditions relating to price, financial responsibility, technology, legal responsibilities and other relevant factors as are determined by the governing authority or agency to be appropriate for inclusion; all factors determined relevant by the governing authority or agency or required by this paragraph (r) shall be duly included in the advertisement to elicit proposals. After responses to the request for proposals have been duly received, the governing authority or agency shall select the most

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867 qualified proposal or proposals on the basis of price, technology 868 and other relevant factors and from such proposals, but not 869 limited to the terms thereof, negotiate and enter into contracts 870 with one or more of the persons or firms submitting proposals. If 871 the governing authority or agency deems none of the proposals to 872 be qualified or otherwise acceptable, the request for proposals 873 process may be reinitiated. Notwithstanding any other provisions 874 of this paragraph, where a county with at least thirty-five 875 thousand (35,000) nor more than forty thousand (40,000) population, according to the 1990 federal decennial census, owns 876 or operates a solid waste landfill, the governing authorities of 877 878 any other county or municipality may contract with the governing 879 authorities of the county owning or operating the landfill, 880 pursuant to a resolution duly adopted and spread upon the minutes 881 of each governing authority involved, for garbage or solid waste 882 collection or disposal services through contract negotiations.

any provision of this section to the contrary, any agency or governing authority, by order placed on its minutes, may, in its discretion, set aside not more than twenty percent (20%) of its anticipated annual expenditures for the purchase of commodities from minority businesses; however, all such set-aside purchases shall comply with all purchasing regulations promulgated by the Department of Finance and Administration and shall be subject to bid requirements under this section. Set-aside purchases for

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892	which competitive bids are required shall be made from the lowest
893	and best minority business bidder. For the purposes of this
894	paragraph, the term "minority business" means a business which is
895	owned by a majority of persons who are United States citizens or
896	permanent resident aliens (as defined by the Immigration and
897	Naturalization Service) of the United States, and who are Asian,
898	Black, Hispanic or Native American, according to the following
899	definitions:

- 900 "Asian" means persons having origins in any of (i) the original people of the Far East, Southeast Asia, the Indian 901 subcontinent, or the Pacific Islands. 902
- 903 "Black" means persons having origins in any (ii) 904 black racial group of Africa.
- 905 (iii) "Hispanic" means persons of Spanish or Portuguese culture with origins in Mexico, South or Central 906 907 America, or the Caribbean Islands, regardless of race.
- 908 (iv) "Native American" means persons having origins in any of the original people of North America, including 909 910 American Indians, Eskimos and Aleuts.
- 911 Construction punch list restriction. (t) The 912 architect, engineer or other representative designated by the 913 agency or governing authority that is contracting for public construction or renovation may prepare and submit to the 914 915 contractor only one (1) preliminary punch list of items that do not meet the contract requirements at the time of substantial 916

917	completion	and	one (	1) f	inal	list	immediately	before	final
918	completion	and	final	pav	ment.				

- institutions of higher learning. Contracts for privately financed construction of auxiliary facilities on the campus of a state institution of higher learning may be awarded by the Board of Trustees of State Institutions of Higher Learning to the lowest and best bidder, where sealed bids are solicited, or to the offeror whose proposal is determined to represent the best value to the citizens of the State of Mississippi, where requests for proposals are solicited.
- other public contracts. In any solicitation for bids to perform public construction or other public contracts to which this section applies, including, but not limited to, contracts for repair and maintenance, for which the contract will require insurance coverage in an amount of not less than One Million Dollars (\$1,000,000.00), bidders shall be permitted to either submit proof of current insurance coverage in the specified amount or demonstrate ability to obtain the required coverage amount of insurance if the contract is awarded to the bidder. Proof of insurance coverage shall be submitted within five (5) business days from bid acceptance.

940	(w) Purchase authorization clarification. Nothing in
941	this section shall be construed as authorizing any purchase not
942	authorized by law.
943	(x) Mississippi Regional Pre-Need Disaster Clean Up
944	Act. (i) The Department of Finance and Administration shall
945	enter into nine (9) contracts for the pre-need purchase of labor,
946	services, work, materials, equipment, supplies or other personal
947	property for disaster-related solid waste collection, disposal or
948	monitoring. One (1) contract shall be entered into for each of
949	the nine (9) Mississippi Emergency Management Association
950	districts:
951	1. Coahoma, DeSoto, Grenada, Panola, Quitman,
952	Tallahatchie, Tate, Tunica and Yalobusha Counties;
953	2. Alcorn, Benton, Itawamba, Lafayette, Lee,
954	Marshall, Pontotoc, Prentiss, Tippah, Tishomingo and Union
955	Counties;
956	3. Attala, Bolivar, Carroll, Holmes,
957	Humphreys, Leflore, Montgomery, Sunflower and Washington Counties;
958	4. Calhoun, Chickasaw, Choctaw, Clay,
959	Lowndes, Monroe, Noxubee, Oktibbeha, Webster and Winston Counties;
960	5. Claiborne, Copiah, Hinds, Issaquena,
961	Madison, Rankin, Sharkey, Simpson, Warren and Yazoo Counties;
962	6. Clarke, Jasper, Kemper, Lauderdale, Leake,
963	Neshoba, Newton, Scott, and Smith Counties and the Mississippi
964	Band of Choctaw Indians;

965	7. Adams, Amite, Franklin, Jefferson,
966	Lawrence, Lincoln, Pike, Walthall and Wilkinson Counties;
967	8. Covington, Forrest, Greene, Jefferson
968	Davis, Jones, Lamar, Marion, Perry and Wayne Counties; and
969	9. George, Hancock, Harrison, Jackson, Pearl
970	River and Stone Counties.
971	Any such contract shall set forth the manner of awarding such
972	a contract, the method of payment, and any other matter deemed
973	necessary to carry out the purposes of the agreement. Such
974	contract may be entered into only for a term of one (1) year, with
975	an option for an additional one-year extension after the
976	conclusion of the first year of the contract, and only after
977	having solicited bids or proposals, as appropriate, which shall be
978	publicly advertised by posting on a web page maintained by the
979	Department of Finance and Administration through submission of
980	such advertisement to the Mississippi Procurement Technical
981	Assistance Program under the Mississippi Development Authority.
982	The bid opening shall not occur until after the submission has
983	been posted for at least ten (10) consecutive days. The state's
984	share of expenditures for solid waste collection, disposal or
985	monitoring under any contract shall be appropriated and paid in
986	the manner set forth in the contract and in the same manner as for
987	other solid waste collection, disposal, or monitoring expenses of
988	the state. Any contract entered into under this paragraph shall
989	not be subject to the provisions of Section 17-13-11.

990	(ii) Any board of supervisors of any county or any
991	governing authority of any municipality may opt in to the benefits
992	and services provided under the appropriate and relevant contract
993	established in subparagraph (i) of this paragraph at the time of a
994	disaster event in that county or municipality. At the time of opt
995	in, the county or municipality shall assume responsibility for
996	payment in full to the contractor for the disaster-related solid
997	waste collection, disposal or monitoring services provided.
998	Nothing in this subparagraph (ii) shall be construed as requiring
999	a county or municipality to opt in to any such contract
1000	established in subparagraph (i) of this paragraph.
1001	SECTION 2. This act shall take effect and be in force from
1002	and after July 1, 2024.