

By: Representative Warren

To: Judiciary B

## HOUSE BILL NO. 539

1 AN ACT TO AMEND SECTION 39-5-9, MISSISSIPPI CODE OF 1972,  
2 WHICH ESTABLISHES THE LOCAL GOVERNMENT RECORDS OFFICE WITHIN THE  
3 DEPARTMENT OF ARCHIVES AND HISTORY AND PROVIDES THE POWERS AND  
4 DUTIES OF SUCH OFFICE, TO EXTEND THE DATE OF REPEAL IN THIS  
5 SECTION; AND FOR RELATED PURPOSES.

6 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

7 **SECTION 1.** Section 39-5-9, Mississippi Code of 1972, is  
8 amended as follows:

9 39-5-9. A Local Government Records Office is established  
10 within the Department of Archives and History. The office shall  
11 begin operation when sufficient funds therefor have accumulated in  
12 the Local Government Records Management Fund established in  
13 Section 25-60-5. The office shall have the following powers and  
14 duties as well as any others which are prescribed by law elsewhere  
15 or assigned to the office by the director of the department:

16 (a) Provide and/or coordinate education and training  
17 for counties and municipalities on records management issues.

18 (b) Establish records management standards to guide  
19 counties and municipalities, such standards to include, but not be  
20 limited to, guidelines for microfilm production and storage,  
21 electronic records security and migration, records preservation,  
22 imaging and records storage.

23 (c) Prepare records control schedules for adoption or  
24 amendment by the Local Government Records Committee established in  
25 Section 25-60-1. In the preparation of such schedules and  
26 amendments thereto, the office shall seek input from interested  
27 citizens and organizations.

28                   (d) Establish standards for records storage areas of  
29 local governmental bodies, such standards to include, but not be  
30 limited to, guidelines for the selection of an off-site storage  
31 facility for records of enduring and/or archival value.

32                   This section shall be repealed on July 1, 2008.

33 **SECTION 2.** This act shall take effect and be in force from and  
34 after July 1, 2006.