By: Jackson To: Fees, Salaries and Administration

## SENATE BILL NO. 2047

AN ACT TO AMEND SECTIONS 25-3-93 AND 25-3-95, MISSISSIPPI CODE OF 1972, TO PROVIDE THAT A SWORN LAW ENFORCEMENT OFFICER OF A 3 STATE AGENCY WHO IS WOUNDED OR INJURED IN THE LINE OF DUTY SHALL NOT BE REQUIRED TO USE EARNED PERSONAL LEAVE OR MAJOR MEDICAL 5 LEAVE DURING THE PERIOD OF RECOVERY; AND FOR RELATED PURPOSES. 6 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI: 7 SECTION 1. Section 25-3-93, Mississippi Code of 1972, is amended as follows:[JMR1] 25-3-93. (1) (a) Except as provided in subsection (1)(b), 9 10 all employees and appointed officers of the State of Mississippi, who are employees as defined in Section 25-3-91, shall be allowed 11 credit for personal leave computed as follows: 12 Accrual Rate Accrual Rate 13 Continuous 14 Service (Monthly) (Annually) 1 month to 3 years 12 hours per month 18 days per year 15 16 37 months to 8 years 14 hours per month 21 days per year 17 97 months to 15 years 16 hours per month 24 days per year Over 15 years 18 hours per month 27 days per year 18 However, employees who were hired prior to July 1, 1984, who 19 have continuous service of more than five (5) years but not more 20 21 than eight (8) years shall accrue fifteen (15) hours of personal 22 leave each month. (b) Temporary employees who work less than a full 23 workweek and part-time employees shall be allowed credit for 2.4 personal leave computed on a pro rata basis. Faculty members 25 employed by the eight (8) public universities on a nine-month 26

contract, temporary employees of the public universities who work

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- 28 less than twenty (20) hours per week for a period of less than
- 29 five (5) months during a fiscal year, and recipients of full-time
- 30 educational leave, while on such leave, shall not be eligible for
- 31 personal leave.
- 32 (2) For the purpose of computing credit for personal leave,
- 33 each appointed officer or employee shall be considered to work not
- 34 more than five (5) days each week. Leaves of absence granted by
- 35 the appointing authority for one (1) year or less shall be
- 36 permitted without forfeiting previously accumulated continuous
- 37 service. The provisions of this section shall not apply to
- 38 military leaves of absence. The time for taking personal leave,
- 39 except when such leave is taken due to an illness, shall be
- 40 determined by the appointing authority of which such employees are
- 41 employed.
- 42 (3) For the purpose of Sections 25-3-91 through 25-3-99, the
- 43 earned personal leave of each employee shall be credited monthly
- 44 after the completion of each calendar month of service, and the
- 45 appointing authority shall not increase the amount of personal
- 46 leave to an employee's credit. It shall be unlawful for an
- 47 appointing authority to grant personal leave in an amount greater
- 48 than was earned and accumulated by the officer or employee.
- 49 (4) Employees are encouraged to use earned personal leave.
- 50 Personal leave may be used for vacations and personal business as
- 51 scheduled by the appointing authority and shall be used for
- 52 illnesses of the employee requiring absences of one (1) day or
- 53 less. Accrued personal or compensatory leave shall be used for
- 54 the first day of an employee's illness requiring his absence of
- 55 more than one (1) day. Accrued personal or compensatory leave may
- 56 also be used for an illness in the employee's immediate family as
- 57 defined in Section 25-3-95. There shall be no limit to the
- 58 accumulation of personal leave. Upon termination of employment
- 59 each employee shall be paid for not more than thirty (30) days of
- 60 accumulated personal leave. Unused personal leave in excess of
- 61 thirty (30) days shall be counted as creditable service for the
- 62 purposes of the retirement system as provided in Sections
- 63 25-11-103 and 25-13-5.
- 64 (5) Any officer of the Mississippi Highway Safety Patrol  $\underline{or}$

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65 <u>any sworn law enforcement officer of a state agency</u> who is injured
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- 66 by wound or accident in the line of duty shall not be required to
- 67 use earned personal leave during the period of recovery from such
- 68 injury.
- 69 (6) Any employee may donate a portion of his or her earned
- 70 personal leave to another employee who is suffering from a
- 71 catastrophic injury or illness, or to another employee who has a
- 72 member of his or her immediate family who is suffering from a
- 73 catastrophic injury or illness, in accordance with subsection (8)
- 74 of Section 25-3-95.
- 75 This subsection shall stand repealed from and after July 1,
- 76 2000.
- 77 SECTION 2. Section 25-3-95, Mississippi Code of 1972, is
- 78 amended as follows:[JMR2]
- 79 25-3-95. (1) All employees and appointed officers of the
- 80 State of Mississippi, except temporary employees of the public
- 81 universities who work less than twenty (20) hours per week for a
- 82 period of less than five (5) months during a fiscal year and
- 83 recipients of full-time educational leave, while on such leave,
- 84 shall accrue credits for major medical leave as follows:
- 85 Continuous Accrual Rate Accrual Rate
- 86 Service (Monthly) (Annually)
- 87 1 month to 3 years 8 hours per month 12 days per year
- 88 37 months to 8 years 7 hours per month 10.5 days per year
- 89 97 months to 15 years 6 hours per month 9 days per year
- 90 Over 15 years 5 hours per month 7.5 days per year
- 91 Faculty members employed by the eight (8) public universities
- 92 on a nine-month contract shall accrue credit for major medical
- 93 leave as follows:
- 94 Continuous Accrual Rate Accrual Rate
- 95 Service (Per Month) (Per Academic Year)
- 96 1 month to 3 years 13-1/3 hours per month 15 days per
- 97 academic year

37 months to 8 years 14-1/5 hours per month 98 16 days per 99 academic year 100 97 months to 15 years 15-2/5 hours per month 17 days per 101 academic year 102 Over 15 years 16 hours per month 18 days per 103 academic year 104 Part-time employees shall accrue major medical leave on a pro 105 rata basis. There shall be no maximum limit to major medical 106 leave accumulation. All unused major medical leave shall be 107 counted as creditable service for the purposes of the retirement 108 system as provided in Sections 25-11-103 and 25-13-5.

Major medical leave may be used for the illness or injury of an employee or member of the employee's immediate family as defined in subsection (3) of this section, only after the employee has used one (1) day of accrued personal or compensatory leave for each absence due to illness, or leave without pay if the employee has no accrued personal or compensatory leave. Provided that faculty members employed by the eight (8) public universities on a nine-month basis may use major medical leave for the first day of absence due to illness. However, major medical leave may be used, without prior use of personal leave, to cover regularly scheduled visits to a doctor's office or a hospital for the continuing treatment of a chronic disease, as certified in advance by a physician. For the purposes of this section, "physician" means a doctor of medicine, osteopathy, dental medicine, podiatry or chiropractic. For each absence due to illness of thirty-two (32) consecutive working hours (combined personal leave and major medical leave) major medical leave shall be authorized only when certified by their attending physician.

(3) An employee may use up to three (3) days of earned major medical leave for each occurrence of death in the immediate family requiring the employee's absence from work. No qualifying time or use of personal leave will be required prior to use of major

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- 131 medical leave for this purpose. For the purpose of this
- 132 subsection (3), the immediate family is defined as spouse, parent,
- 133 stepparent, sibling, child, stepchild, grandchild, grandparent,
- 134 son- or daughter-in-law, mother- or father-in-law or brother- or
- 135 sister-in-law. Child means a biological, adopted or foster child,
- 136 or a child for whom the individual stands or stood in loco
- 137 parentis.
- 138 (4) Employees and appointed officers of the State of
- 139 Mississippi having unused, accumulated sick leave or annual leave
- 140 earned prior to July 1, 1984, shall be credited with major medical
- 141 leave and personal leave as follows: All unused annual leave
- 142 shall be credited as personal leave.
- 143 Unused sick leave shall be divided between major medical
- 144 leave and personal leave at rates determined by the employee's
- 145 sick leave balance on June 30, 1984. The rates of conversion
- 146 shall be as follows:

147	Sick Leave	Percentage	Percentage
148	Balance as of	Converted to	Converted to
149	June 30, 1984	Personal Leave	Major Medical Leave
150	1 - 200 hours	20%	80%
151	201 - 400 hours	25%	75%
152	401 - 600 hours	30%	70%
153	601 or more hours	35%	65%

- 154 (5) Upon retirement from active employment each faculty
- 155 member of the state-supported public universities who is employed
- 156 on a nine-month basis shall receive credit and be paid for not
- 157 more than thirty (30) days of unused major medical leave for
- 158 service as a state employee. Unused major medical leave in excess
- of thirty (30) days shall be counted as creditable service for the
- 160 purposes of the retirement system as provided in Sections
- 161 25-11-103 and 25-13-5.
- 162 (6) Any officer of the Mississippi Highway Safety Patrol or
- 163 <u>any sworn law enforcement officer of a state agency</u> who is injured

- by wound or accident in the line of duty shall not be required to use earned major medical leave during the period of recovery from such injury.
- 167 (7) For the purpose of Sections 25-3-91 through 25-3-99, the 168 earned major medical leave of each employee shall be credited monthly after the completion of each calendar month, and the 169 170 appointing authority shall not increase the amount of major 171 medical leave to an employee's credit. It shall be unlawful for 172 an appointing authority to grant major medical leave in an amount 173 greater than was earned and accumulated by the officer or 174 employee.
- 175 (8) Any employee may donate a portion of his or her earned
  176 personal leave or major medical leave to another employee who is
  177 suffering from a catastrophic injury or illness, as defined in
  178 Section 25-3-91, or to another employee who has a member of his or
  179 her immediate family who is suffering from a catastrophic injury
  180 or illness, in accordance with the following:
  - (a) The employee donating the leave (the "donor employee") shall designate the employee who is to receive the leave (the "recipient employee") and the amount of earned personal leave and major medical leave that is to be donated, and shall notify the donor employee's appointing authority or supervisor of his or her designation. The donor employee's appointing authority or supervisor then shall notify the recipient employee's appointing authority or supervisor of the amount of leave that has been donated by the donor employee to the recipient employee.
- (b) The maximum amount of earned personal leave that an employee may donate to any other employee may not exceed a number of days that would leave the donor employee with fewer than seven (7) days of personal leave left, and the maximum amount of earned major medical leave that an employee may donate to any other employee may not exceed fifty percent (50%) of the earned major medical leave of the donor employee.

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- (c) An employee must have exhausted all of his or her earned personal leave and major medical leave before he or she will be eligible to receive any leave donated by another employee.
- 200 (d) Before an employee may receive donated leave, he or
  201 she must provide his or her appointing authority or supervisor
  202 with a physician's statement that states the beginning date of the
  203 catastrophic injury or illness, a description of the injury or
  204 illness, and a prognosis for recovery and the anticipated date
  205 that the recipient employee will be able to return to work.
- (e) If an employee is aggrieved by the decision of his or her appointing authority that the employee is not eligible to receive donated leave because the injury or illness of the employee or member of the employee's immediate family is not, in the appointing authority's determination, a catastrophic injury or illness, the employee may appeal the decision to the employee appeals board.
- 213 (f) If the total amount of leave that is donated to any
  214 employee is not used by the recipient employee, the donated leave
  215 shall be returned to the donor employees on a pro rata basis,
  216 based on the ratio of the number of days of leave donated by each
  217 donor employee to the total number of days of leave donated by all
  218 donor employees.
- 219 (g) The failure of any appointing authority or
  220 supervisor of any employee to properly deduct an employee's
  221 donation of leave to another employee from the donor employee's
  222 earned personal leave or major medical leave shall constitute just
  223 cause for the dismissal of the appointing authority or supervisor.
- (h) Donated leave shall not be used in lieu of disability retirement.
- (i) For the purposes of this subsection, "immediate family" means spouse, parent, stepparent, sibling, child or stepchild.
- 229 (j) This subsection shall stand repealed from and after

- 230 July 1, 2000.
- 231 SECTION 3. This act shall take effect and be in force from
- 232 and after its passage.